Carbon Reduction Plan

For Sumillion

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SUMILLION

positive planet

Our Commitment

Sumillion is committed to achieving Net Zero emissions by 2045.

What does Net Zero mean in practice?

To achieve Net Zero, we will be aiming to reduce emissions in line with the latest science-based targets (SBTs). SBTs are greenhouse gas reduction goals set by organisations, they are defined as "science-based" when they align with the scale of reductions required to limit global temperature increases to 1.5°C compared to pre-industrial temperatures. To achieve Net Zero under this scenario, we will need to reduce our absolute emissions by 90% from our baseline year.

SBTi recommends that organisations commit to near-term targets (that cover a minimum of 5 years/maximum of 10 years from the baseline year), as well as long-term targets.

Our near-term targets:

- Reduce scope 1 and 2 emissions to zero by 2030.
- To procure 100% renewable electricity by 2030.
- Reduce Scope 3 emissions by 42% by 2030.

Our long-term targets:

- Reduce our total market-based emissions (scope 1, 2 and 3) by at least 90% by 2045.
- Neutralise any residual emissions using verified carbon offsets.

Scope 1 emissions: direct greenhouse gas emissions that occur from sources owned or controlled by a company, such as emissions from the combustion of fuels in on-site boilers, furnaces, or vehicles.

Scope 2 emissions: indirect greenhouse gas emissions that result from the generation of purchased electricity, steam or other forms of energy consumed by a company.

Scope 3 emissions: all other indirect greenhouse gas emissions that occur in an organisation's value chain, including emissions from upstream and downstream activities.

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Baseline Emissions Reporting Period

Reporting Period: 01 .07.2023-30.06.2024	
Emissions	**Total (tonnes CO_2e)**
Scope 1	0.9
Scope 2*	Market-based: 25.7 Location-based: 14.8
Scope 3 including: - Purchased Goods & Services - Capital Goods - Fuel & Energy Related Activities - Business Travel - Upstream Transportation & Distribution - Downstream Transportation & Distribution - Employee Commuting & Homeworking - Operational Waste & Water	114.9
Total Measured Emissions*	**Market-based: 141.6** **Location-based: 130.7**

Carbon Intensity Metrics

year: 2023-2024	**Carbon intensity metric**
Employees (tCO_2e per FTE)	4.7

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Previous year Reporting Period

Reporting Period: 01.07.2024-30.06.2025	
Emissions	**Total (tonnes CO_2e)**
Scope 1	1.2
Scope 2*	Market-based: 25.9 Location-based: 14.9
Scope 3 including: - Purchased Goods & Services - Capital Goods - Fuel & Energy Related Activities - Business Travel - Upstream Transportation & Distribution - Downstream Transportation & Distribution - Employee Commuting & Homeworking - Operational Waste & Water	106.1
Total Measured Emissions*	**Market-based: 133.2** **Location-based: 122.2**

Carbon Intensity Metrics

year: 2024-2025	**Carbon intensity metric**
Employees (tCO_2e per FTE)	4.3
Revenue	

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This is based on 31 FTE. We are using market-based emissions to calculate our intensity metrics.

Current Emission Reporting Period

Reporting Period: 01.07.2025-30.06.2026	
Emissions	**Total (tonnes CO_2e)**
Scope 1 (no gas onsite and no company vehicles)	0.0
Scope 2*	Market-based: 9.0 Location-based: 5.6
Scope 3 including: - Purchased Goods & Services - Capital Goods - Fuel & Energy Related Activities - Business Travel - Upstream Transportation & Distribution - Downstream Transportation & Distribution - Employee Commuting & Homeworking - Operational Waste & Water	291.6
Total Measured Emissions*	**Market-based: 306.1** **Location-based: 297.2**

This measurement and report are PPN 006 compliant and don't include purchased goods relating to incoming products bought by Sumillion which are then sold on to their customers.

Carbon Intensity Metrics

year: 2025-2026	**Carbon intensity metric**
Employees (tCO_2e per FTE)	7.9
Revenue tCO_2e per (£m)	15.4

We are using market-based emissions to calculate our intensity metrics.

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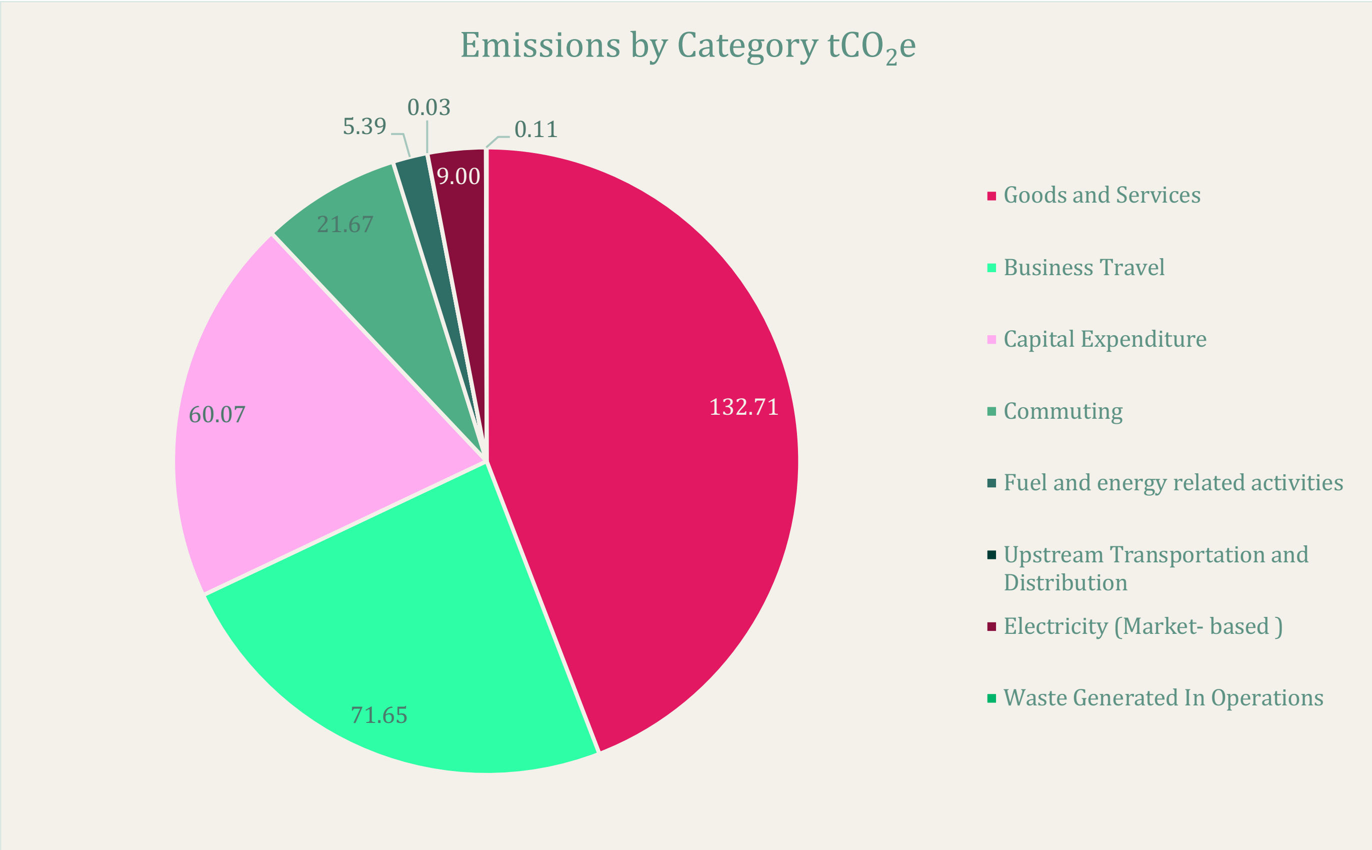
Emission Results 2025-2026



The largest source of emissions was Goods & Services, which accounted for 132.71 tCO_2e. Within this category, the main hotspots were rent and service charges, office repairs and alterations, and IT cloud services and software subscriptions. Business Travel was the second-largest source, accounting for 71.65 tCO_2e. This included emissions from reimbursed employee travel by road, rail and air, as well as hotel stays.

Capital Expenditure accounted for the third highest emissions category 60.07 tCO_2e and this was associated with the purchasing of a property and electrical items. Commuting contributed 21.67 tCO_2e, reflecting emissions from employee travel to and from work, as well as emissions from energy use whilst working from home.

Spend on purchased goods and services increased by 79% over the last two years, which is reflected in the rise in procurement emissions. For the next reporting period, we will look to engage our top 10 suppliers to obtain their emissions data directly. Electricity for this reporting period was estimated using spend-based data provided on a monthly basis.

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Carbon Reduction

Our Net Zero targets

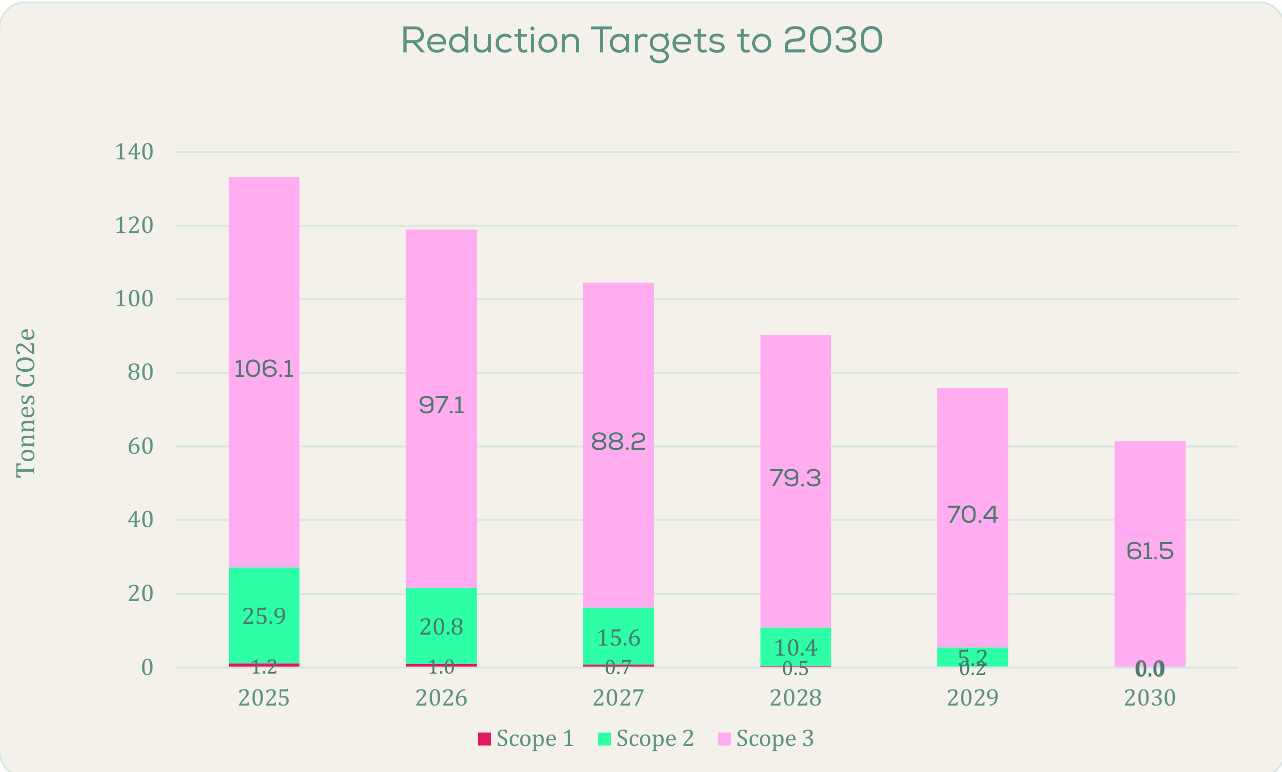
Sumillion is committed to achieving Net Zero by 2045. To achieve Net Zero under this scenario, we will need to reduce our absolute emissions by 90% from our baseline year. To keep us on track, we have also set the following near-term targets to 2030.

Our near-term targets:

- Reduce scope 1 and 2 emissions to zero by 2030.
- To procure 100% renewable electricity by 2030.
- Reduce Scope 3 emissions by 42% by 2030.

Our long-term targets:

- Reduce our total market-based emissions (scope 1, 2 and 3) by at least 90% by 2045.
- Neutralise any residual emissions using verified carbon offsets.



The graph above shows our total market-based emissions targets to 2030. To achieve a linear reduction, we would need to reduce Scope 1 emissions by 0.25 tCO_2e each year and Scope 2 emissions by 5.1 tCO_2e per year. For scope 3 we would need to reduce our emissions by 8.9 tCO_2e per year which would be an 8.4% annual reduction. This would keep us on track to meet our 2030 targets.

Progress

Emissions	Total Carbon Footprint (tonnes CO_2e)		% Change
	Baseline year: 202-2023- 2024	Current year: 2025-2026	
Scope 1	0.9	0.0	N/A
Scope 2 (market based)	25.7	5.6	-78.2
Scope 3	114.9	291.6	+153.8
Total emissions	**141.6**	**297.2**	**+109.9**

We are currently on track to meet our scope 1 and 2 targets as we have already achieved these. Our next step is to reduce our scope 3 emissions so that we can get back on track to achieve this.

Emissions	Carbon intensity metric		% Change
	Baseline year: 2023-2024	Current year: 2025-2026	
Employees (tCO_2e per FTE)	4.7	7.7	63.8

Completed Carbon Reduction Initiatives

The following emissions management measures and projects have been completed or implemented.

Activity	Completion Date	Scope
Commit to measuring carbon footprint of business activities year on year to gain an understanding of pinch points and regularly be making efficient and direct improvements to reduce these emissions. Year 1 appointed Positive Planet to support with calculating baseline carbon footprint and reduction recommendations.	2020	1,2,3
Created a Green Team to lead initiatives. This team has been made up of members from different departments to support the roll out of initiatives and management of data, this includes sharing and collaborating throughout the organisation.	2023	1,2,3
ISO 9001 and ISO 14001 certification. Environmental management systems like these will help achieve and monitor environmental goals by systematic planning, implementing, monitoring, and continuously improvement.	2023 (both certifications)	1,2,3
Asked the landlord to consider low-cost options such as reducing the boiler temperature and adding heat & solar control reflective window sheets. Explored the prospect of moving to premises without gas heating for 100% reduction in stationary combustion emissions.	2024	1,2
Implemented a cycle to work scheme, as well as a scheme that rewards staff with financial incentives if they don't commute to work by driving solo.	2021	3
Launched a programme for customers to recycle or donate their old IT equipment with Sumillion.	2023	3
Completed their Eco Vadis submission and achieved the Silver award in September 20245	2025	1,2 and 3

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Sumillion has implemented several sustainability initiatives in their office kitchen, promoting the reduction of single use plastics, providing an internal food-waste bin, providing all employees with their own reusable coffee cups, composting coffee grounds, and supplying reusable Tupperware for use in the canteen.	2025	3
Sumillion have implemented a Sustainable Travel Policy and also a sustainable Procurement Policy.	2025	1,2 & 3
Internal training for new employees incorporates sustainability and employees are educated on the sustainable Development Goals.	2025	1,2 3
Sumillion encourage creating spaces to discuss sustainability within the company.	2025	1,2.3
Sumillion won the Kings Award for enterprise in sustainability, and they were acknowledged for embedding environmental responsibility and carbon reduction into business decisions rather than treating sustainability as a secondary goal.	2026	1,2,3

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Future Carbon Reduction Plans

We are committing to action the following emissions management measures and projects in line with our Net Zero targets.

Reduction Plans				
Activity No.	**Data Quality Improvements**	**Target Date**	**% Reduction Target**	**Category**
1	For our next measurement, we will work with the landlord to obtain higher-quality utility data. We will aim to move away from spend-based data for electricity and obtain kWh consumption data, providing the landlord with our bespoke data template to support this.	2027	Low	Stationary Combustion And Electricity
2	Aim to improve the data quality for business travel moving from a spend-based approach to an activity-based, obtaining distances for rail and vehicle travel, and number of nights and location for hotel stays. This will improve the overall quality of our footprint data.	2027	Medium	Business Travel
3	We will include all upstream scope 3 categories including all purchased goods and services which includes all the purchasing of goods which are then sold to customers in our next measurement. This will enable us to have a full picture of Sumillion's emissions.	2027	Medium	Purchased Goods and Services
4	Provide Positive Planet with an asset list for any electrical items purchased in the next reporting period. Outline the model, make and manufacturer of the item and this can then be used to calculate the carbon footprint of the items rather than spend.	2027	Medium	Capital Goods
5	As waste and water management are currently estimated via a spend-based	2026	Low	Water and waste

	approach obtaining activity-level data is a priority across our services. Engaging with landlords and/or waste management providers to obtain such data is the first step in gaining a better understanding of how our waste is handled.			
Reduction Actions for the managed office scope 2				
4	Procure a 100% renewable electricity tariff. This change will reduce **market-based** emissions (from chosen tariff) from the office to 0 tCO_2e.	2030	100% (market-based)	Purchased Electricity
5	Total **location-based** electricity emissions (National Grid energy mix) are still 5.6tCO_2e so there is an opportunity to reduce energy use. We will implement behaviour change initiatives within the workplace for reduction of emissions, including clear messaging for turning off lights, monitors, computers, and other electrical appliances where appropriate. We will assign roles and responsibilities to Green Team members. High-level monitoring of energy use is key to understanding further pinch points.	2026	Low (location-based)	Purchased Electricity
6	Work with the land lord to Implement energy efficiency measures to reduce the overall amount of electricity consumed at sites, and optimise operational procedures. Examples of reduction measures include: - upgrade lighting and introducing more sensor lighting, and aligning sensor times to usage patterns (eg 3 minutes for corridors, 20 minutes for kitchen) if not moving sites - reviewing and renewing inefficient equipment (when at	2026-2030	Medium (location-based)	Purchased Electricity

	end of life), and actively consider the energy efficiency of equipment when new purchases are required (eg laptops, fridges, dishwashers)			

We also aim to implement the further initiatives below to reduce Scope 3 emissions:

Reduction Plans – Scope 3				
Activity No.	Activity	Target Date	% Reduction Target	Category
1	**Consider training and engagement for the Green Team**, leadership, and the wider employee base. Including and not limited to, creating spaces for environmental positive conversations (internal comms, newsletters, slack, Teams etc), certified Carbon Literacy Training for all applicable to roll out to further workforce and share with externals where appropriate. On average, certified learners reduce their carbon footprints by 5-15%, of which ~50% are work-related. The next steps for this will be to become a certified Bronze or Silver Carbon Literate Organisation.	2027-2028	2.5 - 7.5%	Commuting & Homeworking Business Travel
2	**Next year focus on supplier engagement.** Review our existing Sustainable Procurement Policy to ensure it is in line with our net zero targets. Review new supplier questionnaire questions and make sure this information can be stored somewhere central and shared with Positive Planet. Engage with our top 10 largest suppliers (based on spend) by requesting	2026 - 2028	High	Purchased Goods & Services

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	information surrounding their carbon reduction targets and emissions data. Work with them to create a plan for the reduction of our shared emissions. Prioritise suppliers (and original equipment manufacturers (OEMs) with lower carbon footprints. This may also involve purchasing/ offering second hand/refurbished IT equipment) and extending the lifespan of purchased items. 1) Develop and monitor procurement policy for all new suppliers to align to Net Zero goals.			
3	**As part of the Procurement Policy and supplier audit, logistics partners and couriers will be engaged to:** 1. Obtain direct emissions reports or primary use data (weights and distances for transport or energy use for warehousing) 2. Request information around emissions reduction planning. Where suppliers are not willing to communicate or commit to a transition toward more sustainable practices, exploration of alternative options may be carried out.	2026-2028	High	Purchased Goods and Services
4	**Review Sustainable Travel Policy to support** environmental impact of choices when travelling, staying in hotels and commuting. The priorities within this policy will support active travel and low emission travel options where appropriate. As part of this, next time we will gather information from colleagues on the barriers they face to sustainable travel and consider schemes and incentives that may support employees to overcome some of these barriers. Set an internal organisation carbon credit scheme, which will aim to keep footprints per FTE under 2tCO_2e (of operational emissions) per year.	2026-2027	Medium-high	Business Travel Commuting

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5	**Continue to Liaise with key manufacturing suppliers** to see whether they can ship with the minimal amount of packaging or use recycled packaging where possible to secure the product and where possible to use recycled materials.	2026	Medium	Waste
6	**We will work to further embed sustainability into our company culture**; this will include many actions such as: - Reviewing our company policies to ensure alignment with carbon reduction goals. - Outlining responsibilities with regard to sustainability in all job descriptions. - Train more staff in Carbon Literacy and consider other training opportunities e.g. Couch to Carbon Zero. - Continue to Incorporate sustainability into our induction process - Ensure our website has our sustainability targets and CRP.	2026	Medium	All categories
7	In the future consider offering Carbon Literacy Training to key customers as a future initiative. This could take a few forms: a dedicated webpage or email sharing best-practice tips. Alternatively, once Sumillion has achieved Carbon Literate Organisation status delivering training to customers directly, drawing on that accreditation.	2027-2028	High	All categories

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Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Management Plan has been reviewed and approved by the Sumillion Executive Team.

Signed on behalf of Sumillion:

Name: John Rose

Position: Director

Date: 13//08/26

1. https://ghgprotocol.org/corporate-standard
2. https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
3. https://ghgprotocol.org/corporate-value-chain-scope-3-standard